

Applicant's Checklist/Requirements for Licensure
YOU MUST INCLUDE THIS WITH YOUR APPLICATION
MANDATORY

MY SOCIAL SECURITY NUMBER IS: - -

Pursuant to G.L. c. 62C, s. 47A, the Division of Professional Licensure is required to obtain your social security number and forward it to the Department of Revenue. The Department of Revenue will use your social security number to ascertain whether you are in compliance with the tax laws of the Commonwealth.

PLEASE CHECK EACH BOX:

- ☐ Completed application with photo
- ☐ NON-REFUNDABLE Fee of \$272.00 (check or money order payable to the "Comm. of MA")
- ☐ Completed Jurisprudence Exam (in ink). Contact Board office at 617-727-2080 or use the "Email the Board" link on the Board's website (www.mass.gov/dpl/boards/vt) to request an exam.
- ☐ Confirmation of degree. (If applying to take NAVLE: *Item 8* on application (certified statement by Dean/Registrar) must be completed. When applying for licensure: official sealed transcript confirming degree must be submitted.)
- ☐ Two completed Professional and Ethical Reference Forms from currently licensed veterinarians (must remain in sealed envelopes with back of envelope signed along the seal)
- ☐ (If applicable) Graduates from non-AVMA accredited schools must provide documentation of enrollment/completion in the Educational Commission for Foreign Veterinary Graduates (ECFVG) or the PAVE. To sit for exam, the Board requires verification of enrollment in ECFVG or PAVE and transcript. For licensure, applicant must submit proof of completion of the ECFVG or PAVE and transcript.
- ☐ (If applicable) Exam scores from Veterinary Information Verifying Agency (VIVA)
- ☐ If you have/had a license in another state or foreign jurisdiction, sealed verification from each is required.
- ☐ CORI FORM

IF APPLYING FOR TEMPORARY PERMIT

- ☐ Completed Temporary Permit Application with signatures of all supervisors***
- ***Upon receipt of the application, you will be notified of a scheduled interview with the Board. Board interviews are required in order to receive a temporary permit. At least one supervisor must accompany you to this interview. Interviews are held the second Thursday of each month, unless otherwise noted.

Should you have any questions about the application process, please contact Board Staff at (617) 727-2080 or via "Email the Board" link on website.

Mail your materials to: **Board of Registration in Veterinary Medicine**
1000 Washington Street, Suite 710, Boston, MA 02118-6100